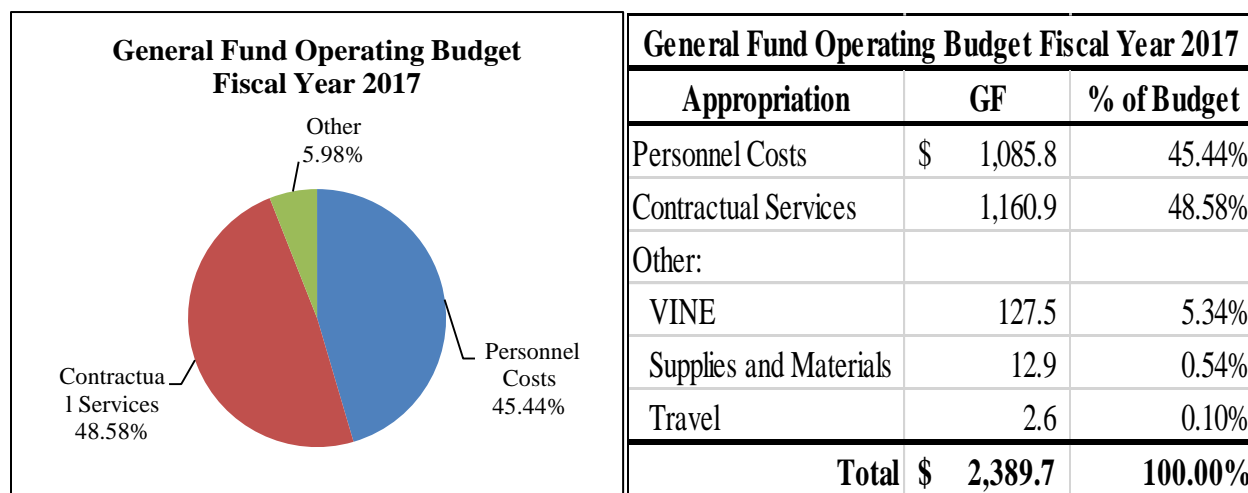


**Primary Representation:**

|                                |  |
|--------------------------------|--|
| Peggy Bell, Executive Director |  |
|                                |  |

**Operating Budget Overview**



**Statewide Strategic Questions:**

1. What are the priority areas of service for DELJIS?
2. How do you measure your performance for the areas of service mentioned above?
  - a. Do you have performance targets/goals?
3. Your agency relies heavily on technology to support law enforcement and the criminal justice community. What role will technology play in helping improve any processes in FY18 and beyond?
  - a. For example, the Victim Information Notification Everyday (VINE) system is a very important piece of information technology. Can you provide details on any future upgrades to the programs within this system?
  - b. Can you explain how technology has helped reduce juvenile arrests and in turn limit the opportunity that a juvenile may be diverted from entering the juvenile justice system through the Juvenile justice e-warnings system?
  - c. Lastly have you worked with DTI on any new initiatives for your agency?
4. Are there any priorities for the Department that may result in cost drivers over the next 5 years?

**Base Budget Review Questions:**

1. Personnel
  - a. Currently your department has no vacancies, but as a vacancy arises, how long does it take to fill?
  - b. Have you run a surplus or deficit in your personnel line in recent fiscal years?
  - c. Do you currently have trouble finding qualified candidates for any of your positions?
2. Contractual Services
  - a. Within your contractual services appropriation, how many contractual employees do you have retained annually?
    - i. What are their job functions?
    - ii. Can you explain why your agency utilizes contractual employees versus using full time staff?
  - b. Can you please specify any vendors that your agency utilizes in contractual services and include their name, length of contract, amount, purpose and any monitoring of performance measures that you use to measure their effectiveness.
  - c. Can you explain the purpose of any funding that your agency provides to the Department of Technology and Information.
  - d. Does your agency utilize wireless access points, and if so are these needed to perform the core functions of the Department?

**ASF Funding Questions:**

1. In regards to your ASF Operating Budget, can you please explain how the revenue is generated for the DELJIS fund and what the spending authority is utilized for?
2. Per Del. C. §4101 (f)(2) any balance above and beyond \$250,000 in the DELJIS Fund will transfer to the General Fund. Are you aware if the balance has exceeded this threshold in the past five fiscal years?